



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Monday, September 12, 2016 – 11:30 a.m.
Boardroom, Administration Office

Present: G. Buri, P. Bowslaugh (Alternate), G. Kruck, M. Sefton
D. Labossiere, M. Clark

1. ELECTION OF CHAIR.

The Facilities & Transportation Committee Meeting was called to order at 11:38 a.m.

It was agreed that Trustee Glen Kruck would serve as Committee Chairperson for 2016-2017.

2. APPROVAL OF AGENDA

Trustee Kruck added one item to the agenda.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of June 21, 2016 were received as information.

4. REVIEW GOVERNANCE GOALS & RESPONSIBILITIES

The Committee reviewed and discussed the Committee Governance Goal and Responsibilities.

It was noted that there are different interpretations of the Governance Goal in regards to the wording “more accessible to the public” and that the goal should be reviewed for clarity.

5. SUMMARY REPORT AND WORK COMPLETED IN 2015-2016

The Committee reviewed the items from the 2015-2016 Summary Report for the Facilities and Transportation Committee and the Workplace Safety & Health sub-committee. The Committee discussed how the work in 2015-2016 related to the Committee’s Governance Goal and Responsibilities. The Committee asked questions for clarification regarding the Workplace Safety and Health committees and meetings.

6. COMMITTEE DIRECTION FOR 2016-2017 IN RELATION TO THE COMMITTEE GOVERNANCE GOALS & RESPONSIBILITIES

Mr. Labossiere, Secretary-Treasurer, asked Trustees what direction the Committee will have for 2016-2017 and how it will be connected to the Board Goal(s) and the roles and responsibilities of this Committee.

Discussion took place regarding school accessibility, use of schools, user fees and insurance requirements for groups using school facilities through the joint use agreement.

The Committee’s direction for 2016-2017 is to advance the building of a new school and to review the space used by Off-Campus and ARYP (At-Risk Youth Program) as the building leases end in June 2017 and July 2017 respectively.

7. MEETING DATES FOR 2016-2017

It was further agreed that the Facilities & Transportation Committee meetings would be held on the third Monday of each month from 11:30 a.m. to 1:00 p.m., with one exception, as follows:

Monday, October 17, 2016	11:30 a.m.
Monday, November 21, 2016	11:30 a.m.
Monday, December 19, 2016	11:30 a.m.
Monday, January 16, 2017	11:30 a.m.
February, (TBD), 2017	11:30 a.m.
Monday, March 20, 2017	11:30 a.m.
Monday, April 17, 2017	11:30 a.m.
Monday, May 15, 2017	11:30 a.m.
Monday, June 19, 2017	11:30 a.m.

8. COMMITTEE GOVERNANCE GOAL ITEMS

9. OTHER COMMITTEE GOVERNANCE MATTERS

A) Pedestrian Connections to New School Site in Southeast Brandon

Mr. Labossiere reviewed an email and photos received from the City of Brandon regarding an easement agreement and walkway connection from 1st Street to the new school site. Mr. Clark provided information on the walkways and noted the City has suggested Brandon School Division assist with funding for the walkway.

The Committee agreed to recommend the approval of the easement and not the funding of the walkway.

RECOMMENDATION

That the Brandon School Division supports an easement agreement with the City of Brandon for the southern portion of the Crocus Plains Regional Secondary School property whereby the City of Brandon can develop a wider greenspace to accommodate a pedestrian walkway.

B) Sub-Committee Reports

- Workplace Safety & Health Committee
Mr. Clark reviewed the Committee Minutes, provided a verbal update and answered Trustee questions.

10. OPERATIONS INFORMATION

- Mr. Labossiere reviewed the letter from PSFB regarding the Green Acres Gymnasium Addition and answered Trustee questions.
- Mr. Labossiere reviewed the letter from Manitoba Education and Training regarding the Smaller Classes Initiative, Kindergarten to Grade 3, and indicated that the Office of the Superintendent is currently working on a report to provide to the Province.
- Mr. Labossiere advised the Committee that the hourly rate for user groups using school facilities under the Joint Use Agreement increased from \$41 to \$46 effective September 1, 2016. The rate will remain in effect for 2 (two) school years (2016-2017 and 2017-2018).
- Mr. Mel Clark, Director of Facilities and Transportation, provided information on schools that have no fee for groups that would like to use their gym. Mr. Clark added that youth elite sports teams, including volleyball, are the major users of school gyms. Mr. Labossiere and Mr. Clark provided a listing of the schools that have gyms for free student use:
 - Betty Gibson
 - George Fitton
 - J.R. Reid
 - King George
 - Kirkcaldy Heights
 - Linden Lanes

- New Era
- Riverheights

Mr. Labossiere also informed the Committee that St. Augustine School has been removed from the list of schools available under the Joint Use Agreement as per the request of the St. Augustine Catholic Board.

Trustees asked questions for clarification.

- The Director of Facilities and Transportation provided updates on the following projects:
 - Vincent Massey Steam heating system replacement.
 - Crocus Plains Kitchen
 - New Era Grooming Room
 - Green Acres Gymnasium Addition and Heating Retrofit
 - Division Office Roof
 - Earl Oxford and Waverly Park Grooming Rooms
 - New School Drainage Ditch

11. ADDITIONAL AGENDA ITEMS

Trustee Kruck asked to defer his agenda item regarding Parking Rates to the next Facilities and Transportation Committee meeting.

12. NEXT REGULAR MEETING: Monday, October 17, 2016, 11:30 a.m., Boardroom

The meeting adjourned at 1:03 p.m.

Respectfully submitted,

G. Kruck, Chair

G. Buri

M. Sefton

P. Bowslaugh (Alternate)